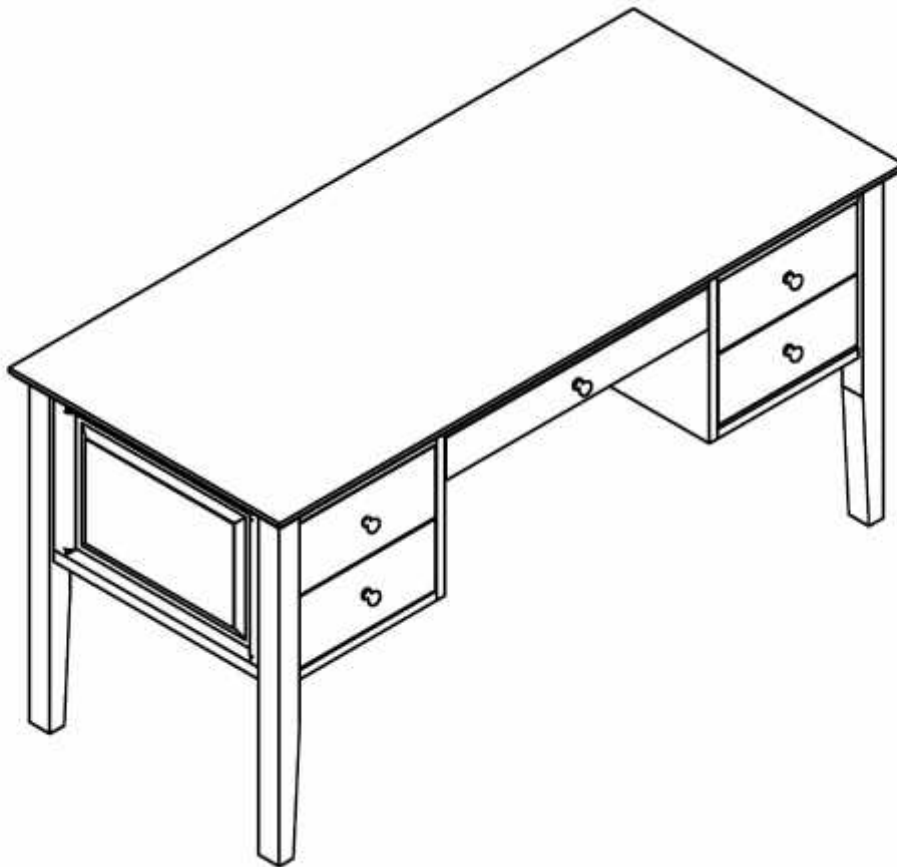


# ASSEMBLY INSTRUCTIONS

---



---

Description : EXECUTIVE LANCASTER SHAKER DESK  
Item No. : OF-60

## BEFORE ASSEMBLY

Thank you for purchasing this quality product. This product has been designed for easy assembly and constructed for durability. All parts were checked prior to packaging to insure quality. Prior to beginning assembly, however, make sure all parts and hardware are included and free of obvious defect. If a part is missing or defective, please contact the store where purchased. If hardware is missing, or you need help with assembly, please call toll free 888-944-8396.

### IMPORTANT NOTE:

- Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Remove all wrapping material, including staples & packing straps before you start to assemble.
- DO NOT tighten all screws and bolts until completely assembled.
- Keep all hardware parts out of reach of children.

### WARNING:

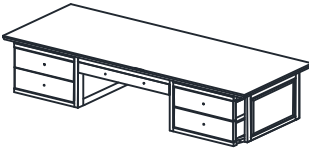

Long exposure to rubber or soft plastic may cause a chemical reaction and damage the finish of your table. Protect the surface of the table with cloth if you are using any product with rubber feet or base.

### ASSEMBLY TOOLS REQUIRED NOT INCLUDED









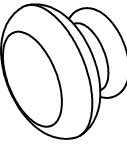

## PART LIST

When unpacking, please be careful not to discard any parts with the packaging. Before continuing, please make sure you have the following parts:

NO	Description	Qty	Sketch	NO	Description	Qty	Sketch
A	Upper Desk Unit	1		B	Leg	4	

## HARDWARE LIST

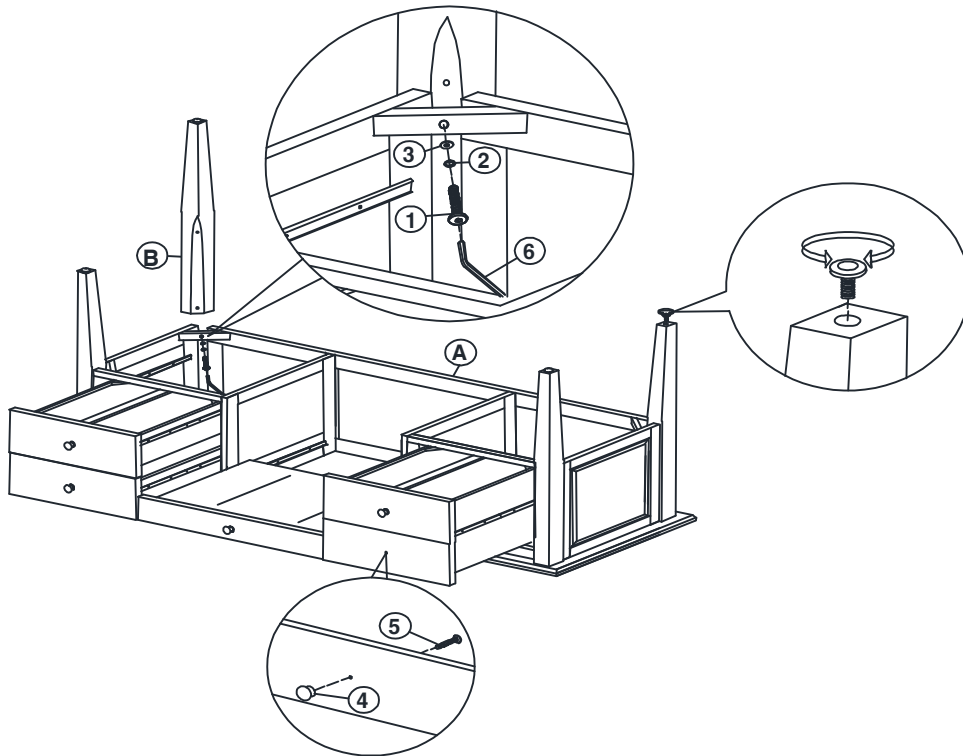
When unpacking, please be careful not to discard any parts with the packaging. Before continuing, please make sure you have all of the following hardware

NO	Description	Qty	Sketch	NO	Description	Qty	Sketch
1	Bolt (M6x70mm)	8		4	Wooden knob	5	
2	Lock washer (φ6.5x11mm)	8		5	Pan head screw *Metal knob: (M4x22mm) *Wooden knob: (M4x25mm)	5	
3	Flat washer (φ6.5x19mm)	8		6	Allen key (M4x80mm)	1	
	<b>METAL KNOB</b> (φ35x30mm) <b>GOES WITH</b> <b>FINISHED ITEM</b> <b>ONLY.</b>	5		7	Iron bar (φ6x305mm)	2	

## STEP 1

Remove the drawers. Attach the legs (B) to the upper desk unit (A) with bolts (1) and washers (2) and (3) as shown below. Tighten with Allen key (6).

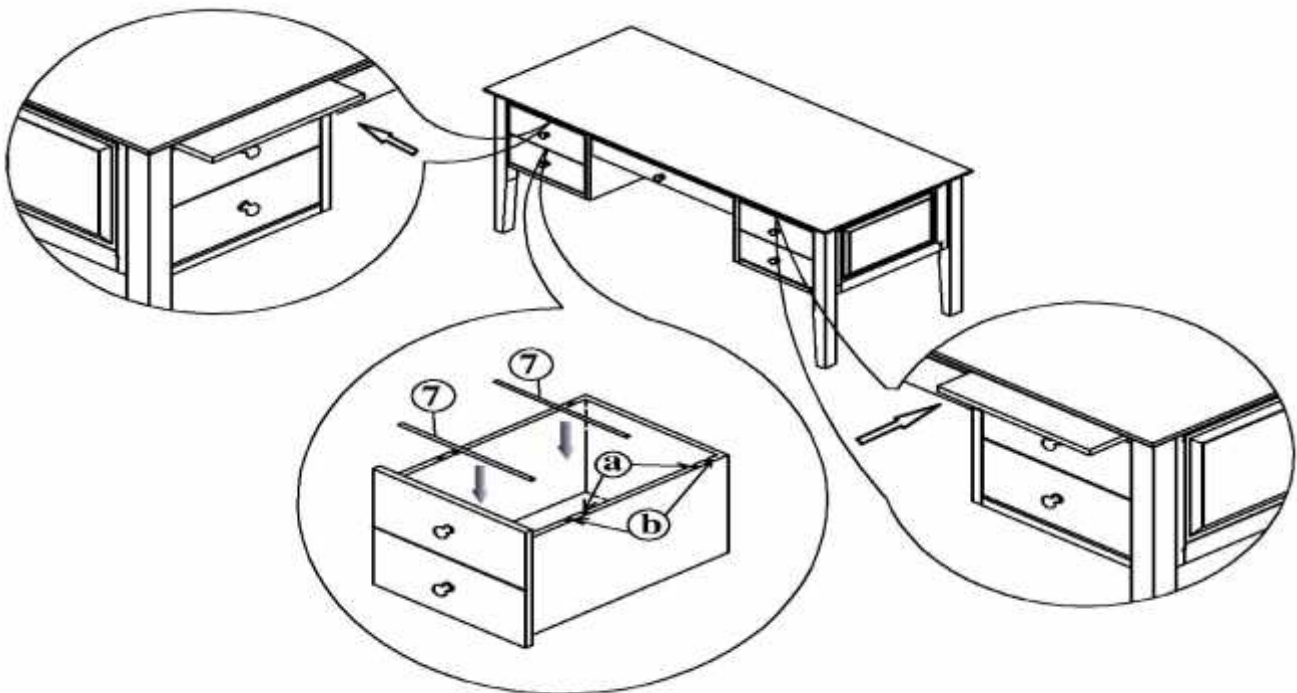
Attach knobs (4) to front of drawers with pan head screws (5). Tighten with a screwdriver.



## STEP 2

Insert iron bars (7) into the groove (a) or (b) of the drawer as shown below.

Push in the hidden shelves to release as shown below.



## STEP 3

NOTE: Put your hands in front of the drawer and open the flip down key board tray as shown below.

